

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, January 22, 2008 – 6:00 p.m.

Administration Building – Board Chambers
2101 Hurley Way, Sacramento, CA 95825

CALL TO ORDER

The meeting was called to order by President Lawson. Board Members present: Clark, Goold, Granados, Kelly, Lawson, Valley. Directors Engellenner, Jones, Trujillo, absent. Staff: Fire Chief Mette, Board Clerk Tilson, Associate General Counsel Chavez.

PLEDGE TO FLAG

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, January 25 at 4:00 PM and Monday, January 26 at 6:00 PM on Channel 14; Webcast at www.sacmetrocable.tv. A VHS copy is also available for checkout from any library branch.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

[Taken Out of Order After Closed Session]

Arden Arcade Incorporation/Annexation

Joel Archer stated that the Incorporation Committee is fighting to put the issue of cityhood for Arden Arcade to a vote of the people. The Sacramento Local Agency Formation Commission (LAFCo) required a Comprehensive Fiscal Analysis (CFA) and an Environmental Impact Report (EIR) to include Arden Arcade as a single municipal provider and annexation as a viable alternative. If LAFCo determines that annexation is the best alternative, they can deny the people the right to vote. The City of Sacramento has included Arden Arcade in the 2030 General Plan as a special study area for annexation and it is up for a vote on March 4. Once that takes place, a proposal for annexation can be submitted to LAFCo to move forward and can be completed within nine months. He requested a formal endorsement in support of their fight against annexation and allow the name of the Sacramento Metropolitan Fire District to be used.

Fire Chief Mette stated the District is against the annexation but recommended general counsel research the issue of a formal endorsement by the District as an entity.

Director Goold suggested this issue be agendized as a presentation item. Recommended the Chair and the Executive Committee form an ad hoc committee that specifically works with groups involved in this type of issue and come up with a policy that this District can stand behind regarding all annexations that have a significant and clear negative impact on our service.

President Lawson recommended a written request be submitted to the Board President, Fire Chief and General Counsel for review. A presentation can be scheduled at a future meeting.

Pat Monahan, Vice President of Sacramento Firefighters Local 522, stated the Local's Executive Board is formulating a document that will stipulate an opinion be formed in opposition to all unsolicited annexations. In addition to Arden Arcade, we are also concerned about losing jurisdictional boundaries in parts of Rosemont, Florin, and the City of Folsom encroaching upon our area. Fully supports the concept of a group to formulate an official document in support of opposing unsolicited annexations.

CONSENT AGENDA:

- 1. Resolution No. 75-08 Correction**
- 2. Board Meeting Action Summary—January 8, 2009**
- 3. Retirement Resolutions:**
 - Resolution #2009-02—Commendation—Michael A. Ernst
 - Resolution #2009-03—Commendation—David M. Baltzell
 - Resolution #2009-04—Commendation—Mark A. Mattox
 - Resolution #2009-05—Commendation—Michael D. George
 - Resolution #2009-06—Commendation—Kenneth R. Poole
 - Resolution #2009-07—Commendation—Mark S. Mitchell
 - Resolution #2009-08—Commendation—Gregory J. Lindfeldt
 - Resolution #2009-09—Commendation—Paul E. Fillo
 - Resolution #2009-10—Commendation—Thomas L. Briggs
 - Resolution #2009-11—Commendation—Clyde F. Phelps III
 - Resolution #2009-12—Commendation—Linda Yarrington
 - Resolution #2009-13—Commendation—B. David Parker
 - Resolution #2009-14—Commendation—Jeffrey H. Ramsdell
 - Resolution #2009-15—Commendation—George E. Kruger Jr.
 - Resolution #2009-16—Commendation—Ronald I. Pierce
 - Resolution #2009-17—Commendation—Michael V. Castagnola
 - Resolution #2009-18—Commendation—Randall C. Keskeys
 - Resolution #2009-19—Commendation—Robert K. Werner
 - Resolution #2009-20—Commendation—Steven C. Campbell
 - Resolution #2009-21—Commendation—James R. Peterson
 - Resolution #2009-22—Commendation—Daniel P. Bitner
 - Resolution #2009-23—Commendation—Jeffrey M. Lynch
 - Resolution #2009-24—Commendation—Jay L. Hutchinson
 - Resolution #2009-25—Commendation—Thomas I. Blevins
 - Resolution #2009-26—Commendation—David M. Fulkerson
 - Resolution #2009-27—Commendation—Arthur L. Gonsalves
 - Resolution #2009-28—Commendation—Donald J. Kurtz
 - Resolution #2009-29—Commendation—Gregory J. Mugartegui
 - Resolution #2009-30—Commendation—James A. Phillips
 - Resolution #2009-31—Commendation—Lisa A. Steele
 - Resolution #2009-32—Commendation—Dale J. Miller

Resolution #2009-33—Commendation—Melford A. Taylor Jr.
Resolution #2009-34—Commendation—Frank A. Evans
Resolution #2009-35—Commendation—Jeffrey A. Gordon
Resolution #2009-36—Commendation—Svend J. Nance
Resolution #2009-37—Commendation—H. Peter Freedland
Resolution #2009-38—Commendation—Richard P. Margarita

- **Board Action:**

Kelly/Clark—approve the Consent Agenda. ROLL CALL: Clark, Goold, Granados, Kelly, Lawson, Valley, AYE. Directors Engellenner, Jones, Trujillo, absent. Motion carried.

ACTION ITEM(S):

1. Bid Award – Promotional Testing Services—(Walt White)

- Staff is requesting authorization to select an Assessment Services Agency for the purpose of conducting Fire Captain and Battalion Chief promotional examinations as set forth in the Memorandum of Understanding by and between the Sacramento Metropolitan Fire District and the Sacramento Area Firefighters Local 522, I.A.F.F.

- In response to a Request for Bids, the following bid was received:

Jack Clancy Associates –	
Exam Development Fees	\$ 7,000
Written Test Fees	\$ 7,500
Promotional Assessment Center Fees	<u>\$31,500</u>
Total	\$46,000

The total fee for the assessment service is \$46,000; site costs will add \$2,500--\$7,500 to this figure depending on the site chosen, number of days of assessment, etc., bringing the total project cost to \$48,500--\$53,500.

- Staff recommended that the Board award the bid to Jack Clancy Associates for the Fire Captain and Battalion Chief Promotional Examination Testing Services and approve a three (3) year professional services contract for future employment and assessment testing services.
- In response to Director Kelly, Purchasing Agent Debbie Martin stated the outreach for bids was affected by the Holiday season but the one received was actually lower than the previous bid.

- **Board Action:**

Goold/Granados—approve the staff recommendation. ROLL CALL: Clark, Goold, Granados, Kelly, Lawson, Valley, AYE. Directors Engellenner, Jones, Trujillo, absent. Motion carried.

2. Rebid Award for Millennium Masks—(DC Miller)

- At the November 13, 2008 Board of Director's meeting, Chief Supply was awarded the bid for Millennium Masks manufactured by MSA. Staff contacted Chief Supply to place the order and was subsequently notified a few weeks later that they could not honor their bid price.

Chief Supply's original bid awarded on November 13, 2008 was \$82,345.30 (without tax and shipping.) The revised pricing structure provided from Chief Supply was \$92,581.50 (without tax and shipping). This is \$10,236.20 higher than their original bid.

- After careful review of policy and the bidding process, staff contacted the next lowest bidder, Hagemeyer North America, Inc., to assess their pricing structure as quoted in the original bid. Hagemeyer agreed to honor their pricing structure as originally bid even though their proposal expired on December 2, 2008. Hagemeyer North America's pricing structure from their bid would be \$87,067.65. This is \$5,513.85 lower than the revised pricing offered by Chief Supply.

Hagemeyer's bid is \$4,722.35 higher than the original bid award to Chief Supply, so staff will need to adjust downward the quantities originally awarded to accommodate the price increase and stay under the \$90,000 grant funding limit. Since this is grant funded, the actual cost to the District will be zero with the exception of staff time.

- Director Goold suggested a policy be established to remove vendors from the District bid list for a period of three years for failure to honor their bid.

President Lawson requested General Counsel Chavez draft a policy on the bidding process for the next Policy Committee meeting in February.

- Staff recommended the Board rescind the award of the Millennium Mask bid to Chief Supply and award the Millennium Mask bid to Hagemeyer North America Incorporated as the lowest responsive, responsible bidder in the amount of \$88,899.68 (including tax; shipping to be determined).

- Board Action:**

Kelly/Valley—approve the staff recommendation. ROLL CALL: Clark, Goold, Granados, Kelly, Lawson, Valley, AYE. Directors Engellenner, Jones, Trujillo, absent. Motion carried.

3. Disposal of Surplus EMS Equipment – Access AED Automatic External Defibrillators—(Arend)

- Staff is requesting authorization to surplus and remove the obsolete automatic external defibrillators from the District's fixed asset inventory program and declare the equipment surplus.

The ACCESS Cardio systems automatic external defibrillators (AED's) are a portable, lightweight unit that served Metro Fire well when in service. They were used on Bike Medic teams, electric cart Medic teams, and in various other locations throughout the District. The units were pulled from service in mid-2007 due to the inability to obtain replacement batteries from the manufacturer who has since gone out of business. The risk of using a 3rd party vendor to provide batteries for these units poses a liability risk that the District should not accept. Listed below are the serial numbers for the 19 AED's.

071044	071064	071070	071082
071046	071065	071071	071083
071049	071066	071073	071085
071050	071067	071077	074188
071063	071068	071078	

- EMS has received a number of requests for this type of surplus equipment. Staff recommends the District move the units to surplus and donate the units to accommodate these requests if a release of District liability is included.
- **Board Action:**
Granados/Clark—approve the staff recommendation. ROLL CALL: Clark, Goold, Granados, Kelly, Lawson, Valley, AYE. Directors Engellenner, Jones, Trujillo, absent. Motion carried.

PRESENTATION ITEM(S):

1. Rio Linda-Elverta Lions Club Presentation—(Roger Mitchell)

[Taken Out of Order after Consent Agenda]

Roger Mitchell, representing the Rio Linda-Elverta Lions Club, introduced the members of the organization present. Two large pictures of the old Fire Station 111 illustrating the original apparatus to include "Old Betsy" were presented to the District for placement in the new Fire Station 111.

On behalf of the District, Board President Lawson and Fire Chief Mette thanked the Lions Club for its donation.

2. 2008 Community Services Division Review—(Briggs)

Brenda Briggs of the Community Services Division distributed a 12-page report outlining the overall activities and services provided to the general public.

PowerPoint presentation included among other things, the fundamental areas:

- Customer service – internal and external
- Education
- Collaboration
- Marketing

Three high risk groups:

- Preschool age children – highest risks are in fire safety, drowning, and vehicle/pedestrian safety. Programs have been developed to decrease these injuries.
- Seniors – Safety programs include: “Remembering When” – a fire and falls prevention curriculum; Mobile Home Park smoke alarm installation program.
- Non-English speaking communities – utilizes the communiCATOR tool, the IPOD. Currently the smoke alarm program has been translated into eight languages which have been downloaded onto an iPOD and focuses on educating the non-English speaking customer. The iPOD will be shared with other fire departments with generic smoke alarm messages absent the reference to Metro Fire.

Additional Programs include:

- Fire Camp, Blight Buster, Camp Smokey, adult presentations, and other school programs such as the Cordova High School Public Safety Academy.
- Attend many Chamber and community meetings.

Marketing:

- Three major areas are information management, public events, and internal customer service programs.

Educational programs and events in 2008 totaled 606. Acknowledged Station crews from 32, 26, 109, and 65 for their commitment to serving the community and the many people involved for their support of the Community Services Division.

President Lawson suggested that school children be reflected in the community events section of the report to the community. He stated that Station 110 firefighters participate in the Starr King Elementary School event each year by bringing Santa Claus in to 185 special challenged young people. Those firefighters have illustrated the worth of community value which is a tremendous benefit to these children.

Director Goold and the Board commended Ms. Briggs for her presentation and the staff of the Community Services Division for their work that makes a huge impact.

[Director Goold departed at 7:20 p.m.]

3. Disclosure of Material Expenditure – EMS Supplies—(Arend)

- The EMS Division will be expending funds in the remainder of the current fiscal year that exceed the Informal Bid Policy spending limit and cross the \$35,000 Formal Bid Policy threshold requiring presentation to The Board of Directors. The specific EMS supplies are available for purchase from a sole source.
- The District began using a device known as CPAP in mid-year 2008. CPAP stands for Continuous Positive Airway Pressure, providing a positive pressure flow of oxygen to patients with severe breathing symptoms. Midway through this fiscal year the District has expended roughly \$21,000 for this product.
- Pacific BioMedical in Rancho Cordova, California, is the sole source distributor in Northern California for this product manufactured by Vidacare. Distributors are not allowed by contract to sell out of their area of jurisdiction; therefore this product can only be purchased from Pacific BioMedical.
- Expenditures for the remainder of the fiscal year are expected to be approximately \$18,000, bringing the total annual expenditure to approximately \$39,000.
- Director Granados stated this is a normal course of business and maybe a process to addendum the cost could be established so there is no need to report to the Board.
- **Board Action:**
For information only.

4. Fire Prevention Fee Schedule—(Stewart)

- The costs associated with building plan checking and inspection services have increased significantly since the implementation of the District's cost recovery programs.

The District's base labor costs have increased since 2005. Additionally, the prices for fuel and utility costs have escalated. As a result, the District is no longer recovering actual costs for providing specific services. An increase to the building plan reviews and fire and life safety inspection fees is necessary to ensure that the District is recovering the actual costs of providing fire prevention services.

Using current fee schedules, staff has estimated the District is recovering about two-thirds of the actual costs associated with providing fire prevention services.

- California Government Code Section 6103.7 and 66000 respectively authorize local governments to adopt a fee schedule to defray the actual cost of providing specified services to the general public.
- Recommend a public hearing be scheduled for the Regular Meeting of February 12, 2009, for staff to present revisions for the Board's adoption to amend the District's current ordinance for the collection of the actual cost of service fees for building plan checks and fire and life safety inspections provided to the general public.
- **Board Action:**
General consensus to place this item on the next Board agenda as recommended.

**5. Disclosure of Material Expenditure – Enrollment Fees -
Los Rios Community College—(Walt White)**

- The District has an agreement with the Los Rios Community College (LRCC) District as part of the College District's vocational training program. This staff report provides the Board notice of the expenditure for the 2007/08 enrollment fees payment to Los Rios in the amount of \$72,510.
- In July 2005, the District entered into a three-year vocational training agreement with Los Rios Community College District with two one-year periods of extension as an option. In June 2008, the district approved one one-year extension period, extending the agreement to June 30, 2009.
- As part of the agreement, the District receives reimbursement for student contact hours at a rate of \$3.93 per hour. For the 2007/08 course, the District will receive \$395,153.64. Received 85% of the payment, \$335,881.00.
- The fiscal impact to the District for the 2008/09 year is \$72,510.
- Staff recommends Board of Director's acknowledgement of single source expenditure for the District's share of costs pursuant to the LRCC agreement for Vocational Training.
- Complimented members of the Board who recently took the required State Ethics Training. As a result, through an agreement with Prevention Link, the District earned two credits for that under the credit incentive program which equates to an \$18,000 reduction in our insurance premium for the upcoming year.
- **Board Action:**
For information only.

PRESIDENT'S REPORT—(Lawson)

[After Board Comments]

- Thanked Brenda Briggs and the staff for their reports.
- Expressed thanks to the firefighters and the administrative staff for their hard work in the community.
- Noted in President Obama's speech he underlined community worth and community services as something very important to the new future of America. Everyone has an obligation to find some method to support community services. Take time to say hello to the firefighters we see outside of the fire station. Special districts, federal, and state agencies are under severe budgetary obligations to the State. As a community of interest we can make sure we have a safe and sane environment in our homes, families, and businesses which will make it easier to put our resources in productive areas.
- The Firefighters Burn Institute is a certified United Way agency. The community can reciprocate appreciation of the firefighters by coming out during the President's holiday from February 13 – 16 to the "Fill the Boot" charity event. Fire Chief Mette and Chief Granados will be participating in the "Fire Chiefs Challenge" at the Sunrise Mall area and donations are appreciated. Reconfigure what we can do to help the community by engaging in rebuilding our country.

FIRE CHIEF'S REPORT—(Mette)

- January 10, 2009 @ 10 a.m. – Grand opening of Fire Station 29. Several directors were present in addition to the Board President. Community Services coordinated the event with coverage by several media channels.
- January 12 and 13 – Attended the Rancho Cordova Annual Council Management Retreat at Lake Natomas.
- January 15 – he and Larry Davis met with the Alameda County Sheriffs and the Alameda County Fire Chief.
- January 20 – Larry Davis, Director Kelly, Captain Dupray, and he met at the Sacramento Chamber of Commerce and gave a presentation on the Training Site. Further report by Larry Davis.
- January 22 – met with Rancho Cordova Police Chief Meeks and made the same presentation on the Training Site.
- January 24 – Guns and Hoses.
- February 13 – Fill the Boot and Chief's Challenge – make a donation to try and keep the trophy.

- March 4 – Awards Luncheon.
- March 13 – Retirement Dinner. Flyers were distributed.
- Larry Davis reported that the Sacramento Metro Chamber of Commerce opened up opportunities for governmental entities throughout the region to submit proposals for the economic stimulus funding that is likely to come down in the near future. The Training Center was submitted as one of the projects and we were asked to do a presentation on January 20 with more detail on the project. He provided copies of the Economic Impact Analysis accompanied by both the overall Training Center consortium project and the specifics of the economic impact on the Mather site that were presented.

He corrected the record from the last meeting stating the number of construction jobs that would be created is 1,066 and 25 permanent full-time jobs primarily in the hospitality and educational services classification. The overall project is about \$112 million of economic stimulus to this region, with \$67 million likely to stay within the region and continue to circulate permanently. Efforts are continuing to pursue both the statewide training consortium and the individual project.

Director Kelly stated he attended the meeting and hopefully it is a project the Chamber will push for a stimulus consideration.

- **OPERATIONS DIVISION REPORT –**

Report by Deputy Chief Geoff Miller:

Fire Incidents –

9 working structure fires since the last Board meeting.

One of the incidents involved a civilian rescue of an occupant in a single alarm fire on Pasadena. Mr. Viorel Caza will be recognized with the District's Commendation of Valor Award at a later Board meeting.

Paramedic Internship –

Ten firefighters are starting their internship to becoming a paramedic. They have been in class and out of the fire stations for about one year. Now back in the stations as the third person on the medics and their internship should be completed in about two months.

Retirement Dinner – March 13

Flyers were distributed. Recognizing 36 individuals that retired in 2008 with over 900 years of service to the community.

▪ **SUPPORT SERVICES DIVISION REPORT –**

Report by Deputy Chief Jim Eastman:

PIO – Christian Pebbles

- Electronic billboard at Cal Expo displaying a community service message on the smoke detector program. Similar message starting February 2 on US 50 at Sacramento State.
- In progress: other public service announcements on car seat safety and fire response time story; Commendation of Valor award.

Community Services –

- March 4, 2009, 11:30 a.m. – 1:30 p.m. – Awards Ceremony Luncheon at Rancho Cordova City Hall, American River Room.
- Special thanks to Leslie Miller who helped with the Grand Opening of Station 29 along with Julie Cole and Brenda Briggs. Appreciated the support of the Directors who were present.
- Employee of the Year selection:
Engineer Matt Cole – Line personnel
Equipment Services Technician Joshua Snuffer – Support personnel
- February 13-16, 2009 – Fill the Boot Drive
February 14 – Safety Fair for the Boot Drive
- Thanked the Operations Department for contributing to the community service activities.

Development/Project Manager –

- January 10 – Station 29 Grand Opening. Working on an 18-page punch list.

Facilities Division Projects –

- Replaced the flooring at the Fleet and Facilities Building.
- Working on the Fleet Washrack Storm Drain protection and Station 114 Generator at McClellan Park.

Fire Prevention Bureau –

- Working on an FPB presentation to the Board.
- Working on a Fireworks ordinance change to allow for the use of fireworks for ceremonial and religious events outside of the fireworks season.
- Sent out 100 warning letters for false alarms in December and January.

Fleet –

- B-9 Tahoe and Engine 21 in service on January 5, 2009.
- Engine 106 in service next week.
- Station 29 fuel tank now in operation.
- Assistant Fleet Manager Shea Pursell is attending the Cal Chiefs Strategic Planning Workshop in Riverside.

- Congratulations to Fleet's Josh Snuffer, the 2008 employee of the year.

Logistics –

- Purchasing 5" LDH hose from the \$20,000 Fireman's Fund grant.
- Structure gear annual inspection and cleaning.
- Old Station 29 cleaned out; only lockers and miscellaneous supplies left.
- Forming a plant with operations for testing ladders at Logistics.
- New inventory program for tracking equipment and district operating supplies to be implemented.
- Logistics Technician helping with the annual fit testing through the Safety Division.

Technical Services –

- Updating the intranet and internet website.
- Deploying routers and switches to the fire stations.
- Developing annual maintenance program for communication equipment.

VOAD

President Lawson stated there is a Voluntary Organizations Active in Disaster (VOAD) meeting on Wednesday, January 28 from 1:00 p.m. – 3:00 p.m. at the OES facility at Mather and would like someone from Community Services to attend.

GENERAL COUNSEL'S REPORT—(Joe Chavez)

- Thanked the Board and Fire Chief Mette for the confidence displayed in him this evening by his promotion to General Counsel and will work hard to maintain that confidence.

FIREFIGHTERS LOCAL 522 REPORT:

President Lawson stated this will be an agenda item in the future. After the Counsel's report, he would like to have a formal report if there is anything to convey. This will provide an opportunity for the community to hear about the relationships that the firefighters have in the community and with Administration on supporting the emergency needs of our constituents.

Captain Monahan stated we continue to work well with Administration. The support of this Board is clearly evident by the equipment provided for our men and women and the support staff we have. Also we have facilities – Station 29. An event occurred out there and the citizens had first-hand observance of what our firefighters do on a daily basis.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Lawson)**

- Reported on appointments made at the Executive Committee Meeting held this evening.

Standing Committee Appointments –

Finance:

Directors Gay Jones, Greg Granados, Ray Trujillo

Director Matt Kelly – Alternate

Policy:

Directors D’Elman Clark, Tom Lawson, Greg Valley

Other Delegate and Alternate Appointments –

Regional Communications Center JPA

Director Greg Valley, Delegate; Deputy Chief Jim Eastman, Alternate

California Fire & Rescue JPA

Director Matt Kelly, Delegate; Director Grant Goold, Alternate

General Board consensus that the position for representative to the following be served at large by any interested Director:

California Special Districts Association**Fire Districts Association of California****Reserve Firefighters Qualification Review Commission**

Director Pete Engellenner – Delegate

Deputy Chief Geoff Miller and Director Greg Granados – Alternates

City of Citrus Heights 2 x 2 Committee –

Director Grant Goold and Director Ray Trujillo

City of Rancho Cordova 2 x 2 Committee –

Director Gay Jones and Director Greg Granados

- Next Meeting: TBD

Communications Center Delegate—(Valley)

- Next Meeting: January 27, 2009 – 10:30 AM
- Deputy Chief Eastman announced that the Director of the Communications Center will be taking medical leave for maternity purposes.

California Fire & Rescue Training Authority—(Kelly)

- Next Meeting: February 6, 2009 – 9:00 AM

Finance Committee—(Jones)

- Next Meeting: February 12, 2009 – 5:00 PM

Policy Committee—(Lawson)

- Next Meeting: February 26, 2009 – 5:00 PM
- Special Workshop meeting with the full Board to be established after the next Policy Committee meeting.

BOARD MEMBER QUESTIONS AND COMMENTS:**Granados:**

- Thanked the crew from Station 63 who responded to a medical aid call at his worksite.
- He has been invited back to the Cordova High School Public Safety Academy.
- Thanked Fire Chief Mette and Captain Monahan. The Station 29 Grand Opening event was well-attended by the public.

Clark:

- Thanked the Rio Linda-Elverta Lions Club for their presentation.
- Thanked Brenda Briggs for an excellent report and other staff members.
- Commended Captain Monahan and all those involved for a great job on Station 29.

Kelly:

- Involved with the Relay for Life. It will be held in the Arden Arcade area on May 2 and 3. Further information on-line at www.relayforlife.org. Encouraged everyone to participate.

Valley:

- Commended the support groups who support the firefighters.
- Important for the District to be careful when donating equipment that we can't get parts for to avoid future problems and liability relative to why it didn't work.

RECESS TO CLOSED SESSION 6:13 PM

[Taken out of order After Presentation #1]

RECONVENE TO OPEN SESSION 6:25 PM

Report by Legal Counsel John Lavra:

CLOSED SESSION GOVERNMENT CODES:**1. PERSONNEL MATTERS – PUBLIC EMPLOYEE APPOINTMENT-
(Counsel John Lavra)**

Pursuant to California Government Code Section 54957

Title: General Counsel

Counsel Lavra stated the Board by a unanimous vote of the members present confirmed and appointed Joe Chavez as the General Counsel for the Sacramento Metropolitan Fire District.

ADJOURNMENT – The meeting adjourned at 8:05 p.m.

Thomas J. Lawson, President

D'Elman Clark, Secretary

Charlotte Tilson, Clerk of the Board